



METROPOLITAN PLANNING ORGANIZATION

Commissioner Susan Adams	Lange Sykes -City of Vero Beach
Commissioner Joseph E. Flescher	<i>Anthony Young -City of Vero Beach, Alternate</i>
Commissioner Tim Zorc	Dick Haverland-Town of Indian River Shores
Commissioner Peter D. O'Bryan	<i>Bob Auwaerter-Town of IRS, Alternate</i>
Commissioner Bob Solari	Sara Savage -City of Fellsmere
Ed Dodd - City of Sebastian	<i>Joel Tyson-City of Fellsmere, Alternate</i>
<i>Linda Kinchen- City of Sebastian, Alternate</i>	
Laura Moss -City of Vero Beach	<u>Non-voting Ex-Officio Member</u>
Shawn Frost-MPO Vice-Chairman, IRC School Board	Harold Ofstie-Town of Orchid
<i>Dale Simchick -IRC School Board, Alternate</i>	FDOT District 4 Representative

Bob McPartlan – MPO Chairman

AGENDA

The Metropolitan Planning Organization (MPO) will meet at 10:00 AM on Wednesday, June 13, 2018, in Conference Room B1-501, County Administration Building B, 1800 27th Street, Vero Beach.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes
May 9, 2018
*Action Required***
- 4. Status Report of MPO Advisory Committees
*No Action Required***
- 5. Review of Progress Report and Reimbursement Invoice #3 for the 2017/18 Planning Grant
*Action Required***
- 6. Consideration of Community Transportation Coordinator (CTC) Selection
*Action Required***

7. Request to Adopt a New MPO Agreement with FDOT Governing the Expenditure of Federal Highway Planning (PL) Funds

Action Required

8. Consideration of the Fiscal Year 2018/19 – 2022/23 Transportation Improvement Program (TIP)

Action Required

9. Consideration of Transit Development Plan (TDP) Major Update Draft Final Report and Presentation

Action Required

10. Presentation of FDOT Strategic Intermodal System 2045 Cost Feasible Plan

No Action Required

11. Other Business

12. Comments from the Public

13. Adjournment

Next Meeting: MPO –September 12, 2018; 10:00 AM; Conference Room B1-501.

To view the MPO Agenda packet on-line please go to the following link:

<http://www.ircgov.com/Boards/MPO/2018/agendas/MPO61318A.pdf>

If you have any questions concerning the items on this agenda, please contact MPO staff at (772) 226-1455. Anyone who may wish to appeal any decision which may be made at this meeting will need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence on which the appeal is based. Anyone who needs a special accommodation for this meeting must contact the County's Americans with Disabilities Act (ADA) Coordinator at 772 226-1223 at least 48 hours in advance of the meeting. For complaints, questions or concerns about civil rights or nondiscrimination; or for special requests under the American with Disabilities Act, please contact: Phil Matson, Title VI Coordinator at (772) 226-1455 or pmatson@ircgov.com.

Except for those matters specifically exempted under State Statute and Local Ordinance, the Committee shall provide an opportunity for public comment prior to the undertaking by the Committee of any action on the agenda. Public comment shall also be heard on any proposition which the Committee is to take action which was either not on the agenda or distributed to the public prior to the commencement of the meeting. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Phil Matson at (772) 226-1455 or pmatson@ircgov.com at least seven days prior to the meeting.

METROPOLITAN PLANNING ORGANIZATION

A meeting of the Indian River County (IRC) Metropolitan Planning Organization (MPO) was held at 10:00 AM on Wednesday, May 9, 2018, in the County Administration Building "B", Room B1-501, 1800 27th Street, Vero Beach, Florida.

Note: Audio and video recordings of the meeting can be found at <http://www.ircgov.com/Boards/MPO/2018.htm>

MPO members present were: IRC Commissioners: **Commissioner Susan Adams**, District 1; **Commissioner Joseph Flescher**, District 2; **Commissioner Tim Zorc**, District 3; **Commissioner Peter O'Bryan**, District 4; **Commissioner Bob Solari**, District 5; **Albert Iovino** (alternate), Council Member, City of Sebastian; **Laura Moss**, Council Member, City of Vero Beach; **Ed Dodd**, Council Member, City of Sebastian; **Sara Savage**, Vice-Mayor, City of Fellsmere; **Dick Haverland**, Council Member, Town of Indian River Shores; **Christine Fasiska**, FDOT (non-voting advisors).

Absent was: **Chairman Bob McPartlan**, Council Member, City of Sebastian; **Shawn Frost**, IRC School Board; **Lange Sykes**, Council Member, City of Vero Beach; **Hal Ofstie**, Town of Orchid (non-voting member).

IRC staff present were: **Rich Szyrka**, IRC Public Works Director; **Stan Boling**, IRC Community Development Director; **Phil Matson**, IRC MPO Director; **Brian Freeman**, MPO Senior Planner; and **Sharon Schalm**, MPO Staff Assistant 3/ Recording Secretary.

Also present were: **Karen Deigl**, **Chris Stephenson**, **Jennifer Johnson**, Senior Resource Association; **Richard Dreyer**, Tindale-Oliver; **Bob Auwaerter**, Council Member Indian River Shores; **Dan Hiden**, **Jeff LeClaire**, FDOT; **Francine Kidder**, Concerned Citizens.

Call to Order

Vice Chairman Adams called the meeting to order at 10:00 AM.

Approval of Minutes of the MPO Meeting of April 11, 2018

Action Required

Vice Chairman Adams asked if there were any additions or corrections to the MPO minutes of April 11, 2018.

ON MOTION BY Commissioner Zorc, SECONDED by Commissioner Flescher, the members voted (10-0) to approve the minutes of the Metropolitan Planning Organization of April 11, 2018, as presented.

Status Report of Other MPO Advisory Committees

No Action Required

Mr. Matson reviewed his memorandum, dated May 2, 2018, included in the agenda packet and on file in the MPO Office.

Approval of Resolution Authorizing the Execution of the FY 2018/19 Transportation Disadvantaged Trust Fund Planning Grant Agreement

Action Required

Mr. Matson referred to his memorandum dated April 26, 2018, a copy of which is included in the agenda packet and on file in the MPO Office.

ON MOTION BY Commissioner Solari, SECONDED BY Commissioner Flescher, the members voted (10-0) to approve the Resolution Authorizing the Execution of the FY 2018/19 Transportation Disadvantaged Trust Fund Planning Grant Agreement, as presented.

Consideration of the Final 2018/2019 – FY 2019/2020 Unified Planning Work Program (UPWP)

Action Required

Mr. Matson explained that the Draft UPWP was approved by the Board at its meeting of April 11, 2018 and with a few updates, MPO Staff was asking for approval of the Final UPWP. Mr. Matson explained that the UPWP is the MPO's annual budget and he gave a description and overview of planning tasks and studies. He noted that, as in the past, the UPWP must be submitted to the Florida Department of Transportation (FDOT), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) for approval. Commissioner Solari commended the MPO Staff for their work on the UPWP. Council member Moss also thanked Mr. Matson for attending the Vero Beach City Council meeting and taking time to give a great explanation concerning transportation issues.

ON MOTION BY Commissioner Flescher, SECONDED BY Commissioner Solari, the members voted (10-0) to approve the Final 2018/2019 – FY 2019/2020 Unified Planning Work Program (UPWP), as presented.

2018 Transit Development Plan (TDP) Major Update Presentation

No Action Required

Mr. Matson provided a brief description of the Transit Development Plan (TDP) and introduced Mr. Dreyer who gave a power point presentation, a copy of which is on file in the MPO office. Mr. Dreyer summarized the major elements of the TDP, giving background

information about GoLine, ridership, the system map, the GoLine budget, and performance. He noted the performance of the system ranks among the highest in the State, and ridership per hour is 33% above the State average and is even comparable to larger systems.

Mr. Dreyer explained that ADA trips have been increasing costs over the past 4 years and asked the Board for input on five options that he presented that would help keep the GoLine system solvent: Modify Service for Ambulatory Passengers from “Door-to-door” to “Door-to-GoLine” service; Modify Low Performing Routes; Convert Low-Ridership Areas to Flexible Delivery Service; Eliminate Route 11 Completely or Partially; Consider a Passenger Fare.

A lengthy discussion ensued concerning the five options and possible solutions. Mr. Matson stated that with the exception of imposing a fare, the Board supports the other measures as necessary to preserve the GoLine. Mr. Dryer will take all into consideration before bringing the draft TDP to the Board in September.

Save the Date - Grand Opening for the Trans-Florida Central Rail-Trail

No Action Required

Mr. Matson gave a power point presentation, a copy of which is on file in the MPO office. He noted that there was 5 segments to the Trans-Florida Central Rail Trail and explained each segment. He also noted that on June 2, 2018, the MPO and FDOT will be conducting a Grand Opening of the latest piece of the Rail Trail that begins at the North County Pool and ends at the Fellsmere Welcome Center. He explained that this portion of the trail contains the I-95 overpass, and he invited the MPO Board to attend the ribbon cutting event.

Other Business

There was none.

Comments from the Public

There were none.

Adjournment

There being no further business, the meeting adjourned at 11:30 am.

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

FROM: Phillip J. Matson, AICP
MPO Staff Director

DATE: June 6, 2018

SUBJECT: **Status Report of MPO Advisory Committees**

It is requested that the information presented herein be given formal consideration by the Indian River County MPO at the meeting of June 13, 2018

TAC/CAC MEETING

The TAC and CAC conducted a joint meeting on June 5, 2018. At that meeting, the TAC and CAC reviewed and recommended approval of the Transportation Improvement Program (TIP) for FY 2018/19-2022/23. The TAC and CAC also reviewed and recommended approval of the draft report for the 2018 Major Update of the Transit Development Plan (TDP).

UPCOMING MEETINGS

The MPO and its advisory committees will next meet as follows:

CAC Meeting: September 4, 2018 – 2:00 pm
MPO Meeting: September 12, 2018– 10:00 am
TAC Meeting: August 24, 2018 – 10:00 am
BAC Meeting: July 24, 2018 – 2:00 pm

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

Phillip J. Matson, AICP
MPO Staff Director

FROM: Brian Freeman, AICP
Senior Transportation Planner

DATE: June 4, 2018

SUBJECT: Review of Progress Report and Reimbursement Invoice #3 for the 2017/18 Planning Grant

It is requested that the data herein presented be given formal consideration by the Indian River County Metropolitan Planning Organization (MPO) at its meeting of June 13, 2018.

DESCRIPTION AND CONDITIONS

It is required, as part of the Transportation Disadvantaged (TD) Planning Grant contract between the Indian River County Metropolitan Planning Organization (MPO) as the Designated Official Planning Agency (DOPA) and the State of Florida Commission for the Transportation Disadvantaged (CTD), that periodic progress reports and reimbursement invoices be submitted. To comply with the CTD's requirements, staff has prepared a progress report and invoice for the period from January 1, 2018 to March 31, 2018.

The attached invoice and progress report represent the third quarter of the 2017/18 planning grant period. This progress report and applicable finished products, such as the Local Coordinating Board (LCB) meeting agenda items, CTC reports, etc., are required to accompany all reimbursement invoices.

Attached is a copy of invoice #3 and the quarterly progress report. This report, along with the appropriate supporting documents, will be submitted to the CTD upon MPO/DOPA approval.

On May 24, 2018, the TDLCB reviewed the quarterly progress report and recommended approval by the MPO.

RECOMMENDATION

The staff recommends that MPO approve the Planning Grant Progress Report and Invoice #3.

Attachment

1. Progress Report and Reimbursement Invoice #3, 2017/18 Planning Grant.

**PLANNING RELATED GRANT AGREEMENT TASKS
QUARTERLY PROGRESS REPORT**

Designate Official Planning Agency: Indian River County MPO

Invoice #: 3

County: Indian River

Contract #: G0N55

Reporting Period: 01/01/2018 to 03/31/2018

I. Program Management

- A. When necessary and in cooperation with the local coordinating board, solicit and recommend a community transportation coordinator, in conformity with Chapters 287 and 427, Florida Statutes. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee. (Task 2)

At its August 22, 2013 meeting, the TDLCB approved the new five-year Memorandum of Agreement (MOA) for the Senior Resource Association to continue in its capacity as the Community Transportation Coordinator (CTC) for Indian River County.

- B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board (LCB). (Task 3)

Consistent with the requirements of Rule 41-2, FAC, the county maintained its TDLCB appointment and reappointment process.

- C. Prepare agendas for local coordinating board meetings consistent with the *Local Coordinating Board and Planning Agency Operating Guidelines*. Ensure that operator payments are addressed as a standard agenda item. (Task 3)

During the Reporting Period, staff prepared the agenda and agenda items for the February 22, 2018 TDLCB meeting.

- D. Prepare official minutes of local coordinating board meetings (regardless of a quorum) and submit an approved copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)

For the Reporting Period, official minutes for the February 22, 2018 TDLCB meeting were prepared.

- E. Provide at least one public hearing annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public hearings. This public hearing must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting).(Task 4)

The TDLCB conducted an annual public hearing prior to its November 16, 2017 meeting.

- F. Provide staff support for committees of the local coordinating board. (Task 3)

Staff support was provided as needed. Staff closely worked with and supported the CTC evaluation sub-committee.

- G. Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)

At its February 22, 2018 meeting, the TDLCB reviewed and approved the bylaws.

- H. Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission.(Task 6)

At its February 22, 2018 meeting, the TDLCB reviewed and approved the grievance procedures.

- I. Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)

TDLCB membership list was updated as needed.

- J. Provide public notice of local coordinating board meetings and local public hearings in accordance with the *Coordinating Board and Planning Agency Operating Guidelines*. (Task 3)

Public notices were provided. For the Reporting Period, the TDLCB meeting date was published in the local newspaper in February 2018.

- K. Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)

At its November 16, 2017 meeting, the TDLCB reviewed and approved the AOR.

- L. Review the transportation disadvantaged service plan, and recommend action to the local coordinating board. (Task 1)

No Activity During the Reporting Period

- M. Report the actual expenditures of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)

The report of actual expenditures was reviewed by the TDLCB at its August 24, 2017 meeting.

II. Service Development

The planning agency shall develop the following service development items.

- A. Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) by preparing the planning section following Commission guidelines. (Task 1)

No Activity During the Reporting Period

- B. Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans. Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan.

Staff ensured integration of "transportation disadvantaged" issues into planning documents. Staff also ensured activities of the TDLCB and the CTC were consistent with local and state comprehensive planning activities.

- C. Encourage the local Community Transportation Coordinator to work cooperatively with regional workforce boards established in Chapter 445, Florida Statutes, and provide assistance in the development of innovative transportation services for welfare transition program.

Staff encouraged the CTC to work with local WAGES coalition.

III. Technical Assistance, Training, and Evaluation

The planning agency shall provide technical assistance and training for the local coordinating board, and shall assist the local coordinating board in monitoring and evaluating the community transportation coordinator.

- A. Provide the local coordinating board with quarterly reports of transportation disadvantaged planning accomplishments and expenditures as outlined in the planning grant agreement and any other activities related to the transportation disadvantaged program including but not limited to consultant contracts, special studies, and marketing efforts. (Task 9)

For the Reporting Period, the TDLCB was provided with quarterly reports of TD planning accomplishments and activities.

- B. Attend at least one Commission-sponsored training, including but not limited to, the Commission's quarterly regional meetings, the Commission's annual training workshop, or other sponsored training. (Task 10)

Staff attended the 25th Annual Transportation Disadvantaged Workshop in Orlando on August 29 & 30, 2017.

- C. Attend at least one Commission meeting each year within budget/staff/schedule availability.

No Activity During the Reporting Period

- D. Notify Commission staff of local transportation disadvantaged concerns that may require special investigations.

Planning Staff coordinated with the CTD staff as needed.

- E. Provide training for newly-appointed local coordinating board members. (Task 3)

No Activity During the Reporting Period

- F. Provide assistance to the community transportation coordinator, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss transportation disadvantaged needs, service evaluation and opportunities for service improvement.

Planning staff coordinated with the CTC on a regular basis and provided technical assistance as needed.

- G. To the extent feasible, collect and review proposed funding applications involving "transportation disadvantaged" funds consistent with Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code, and provide recommendation to the local coordinating board.

Applicable TD funding applications completed and submitted to the appropriate agencies.

- H. Ensure the local coordinating board conducts, at a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's *Evaluation Workbook for Community Transportation Coordinators and Providers in Florida* (at a minimum, using the modules concerning Competition in Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2)

No Activity During the Reporting Period

- I. Assist the Commission for the Transportation Disadvantaged in joint reviews of the community transportation coordinator.

No Activity During the Reporting Period

- J. Ensure the local coordinating board annually reviews coordination contracts to advise the Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, Florida Administrative Code.

Coordination contracts have been reviewed by the TDLCB as needed.

- K. Implement recommendations identified in the Commission's Quality Assurance Performance Evaluation reviews.

No Activity During the Reporting Period

IV Special Considerations by Planning Agency:

N/A

V. Special Considerations by Commission:

N/A

Signature of Individual Submitting Report

05/10/2018

Date

Brian Freeman, AICP
Typed name of Individual Submitting Report

INVOICE

Indian River County MPO
 1801 27th Street
 Vero Beach, FL 32960
 Tel: (772)226-1990

BILL TO:
 Commission for the Transportation Disadvantaged
 605 Suwannee Street, MS 49
 Tallahassee, FL 32399-0450

Invoice Number: 3
 Invoice Date: 5/10/2018
 Vendor FEID Number: 596000674

Dates of Services		Grant Execution Date	Project #		Contract #	CSFA #	Grant Termination Date	
1/1/18 - 3/31/18		7/1/2017	19363011401		G0N55	55.002	6/30/2018	
TASK	Budgeted Amount	cummulative total % of task prev billed	% of Task complete this billing period	YTD % of Task complete	Complete	YTD Billed	Billed this period	Remaining Budget
1: TDSP	\$ 3,832.65	0%		0.0%		\$ -	\$ -	\$ 3,832.65
2: CTC eval or selection	\$ 3,381.75	0%		0.0%		\$ -	\$ -	\$ 3,381.75
3: LCB mtgs	\$ 9,018.00	50%	25%	75.0%		\$ 6,763.50	\$ 2,254.50	\$ 2,254.50
4: Public Hearing	\$ 901.80	100%		100.0%	yes	\$ 901.80	\$ -	\$ -
5. By-Laws	\$ 901.80	0%	100%	100.0%	yes	\$ 901.80	\$ 901.80	\$ -
6. Grievance Procedures	\$ 901.80	0%	100%	100.0%	yes	\$ 901.80	\$ 901.80	\$ -
7. AOR review	\$ 901.80	100%		100.0%	yes	\$ 901.80	\$ -	\$ -
8. AER	\$ 901.80	100%		100.0%	yes	\$ 901.80	\$ -	\$ -
9. Quarterly Prog Rprt	\$ 901.80	50%	25%	75.0%		\$ 676.35	\$ 225.45	\$ 225.45
10 Training Wrkshp	\$ 901.80	100%		100.0%	yes	\$ 901.80	\$ -	\$ -
Total	\$ 22,545.00					\$ 12,850.65	\$ 4,283.55	\$ 9,694.35

TOTAL to be paid on this invoice = \$ 4,283.55

Add: Justification, notes, or explanation

Complete green cells if necessary.

Remit To: Vendor Remittance Information

Indian River County MPO
 1801 27th Street
 Vero Beach, FL 32960
 Tel: (772)226-1990

revision date 4/30/12

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

Phillip J. Matson, AICP
MPO Staff Director

FROM: Brian Freeman, AICP
Senior Transportation Planner

DATE: June 4, 2018

SUBJECT: **Consideration of Community Transportation Coordinator (CTC) Selection**

It is requested that the data herein presented be given formal consideration by the Indian River County Metropolitan Planning Organization (MPO) at its meeting of June 13, 2018.

BACKGROUND

Within each county in Florida, the state Commission for the Transportation Disadvantaged (CTD) designates a Community Transportation Coordinator (CTC), who is responsible for facilitating the provision of transportation services to members of the community who are Transportation Disadvantaged. Such designations are based on the recommendation of the local MPO and cover a five-year period. In Indian River County, the Senior Resource Association (SRA) was designated as the County's first CTC in 1990 and has continuously served as the CTC since that year.

As one of its responsibilities as the Designated Official Planning Agency (DOPA) for Indian River County, the MPO makes the local recommendation to the state CTD for the appointment of the County's CTC. The most recent designation of a CTC for Indian River County occurred during 2013 and expires on September 30, 2018.

State law requires that CTCs be selected through a competitive procurement process. In March of this year, MPO staff commenced the selection process through the issuance of a Request for Letters of Interest (RLI). To comply with state requirements, the RLI was advertised in the *Florida Administrative Register*, in the local newspaper (*Indian River Press-Journal*), and on the County's DemandStar web-based contracting system. Only one response to the RLI was received by the MPO, and that was from the Senior Resource Association (SRA).

Throughout its tenure as CTC, SRA has consistently earned excellent evaluations each year by the Transportation Disadvantaged Local Coordinating Board (TDLCB). In addition, the state Commission has twice awarded SRA as the outstanding CTC of the Year, with the most recent recognition occurring in 2016. Because of the County's longstanding relationship with the SRA; the outstanding cost-effectiveness of the SRA; the history of compliance by the SRA with all federal and state requirements; the willingness of the SRA to expand and modify its offerings to coincide with the needs of the County; and the lack of other providers (both non-profit and for-profit) expressing an interest in providing public transportation services, staff's position is that the SRA should be retained as the County's CTC.

At its May 24, 2018 meeting, the TDLCB recommended that the MPO recommend that the state Commission for the Transportation Disadvantaged select the Senior Resource Association, Inc. as Indian River County's Community Transportation Coordinator.

RECOMMENDATION

Staff recommends that the MPO recommend that the state Commission for the Transportation Disadvantaged select the Senior Resource Association, Inc. as Indian River County's Community Transportation Coordinator.

Attachment

1. Resolution of Recommendation of Senior Resource Association for Community Transportation Coordinator

MPO RESOLUTION NO. 2018-03

A RESOLUTION OF THE INDIAN RIVER COUNTY METROPOLITAN PLANNING ORGANIZATION RECOMMENDING THAT THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED APPOINT THE SENIOR RESOURCE ASSOCIATION AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR INDIAN RIVER COUNTY.

WHEREAS, the Indian River County MPO, which is the Designated Official Planning Agency for Transportation Disadvantaged planning in Indian River County, issued a Request for Letters of Interest (RLI) in March of 2018, seeking proposals for a Community Transportation Coordinator for Indian River County; and

WHEREAS, the only response to the RLI was from the Senior Resource Association; and

WHEREAS, the Florida Commission for the Transportation Disadvantaged is authorized to appoint the Community Transportation Coordinator for each county in the state of Florida; and

WHEREAS, the Senior Resource Association has been the Community Transportation Coordinator for Indian River County since 1990; and

WHEREAS, the Senior Resource Association complies with all federal, state and local laws, policies, and standards that apply to the provision of transportation disadvantaged services; and

WHEREAS, the Senior Resource Association has the ability to perform the coordination tasks required by the Florida Commission for the Transportation Disadvantaged.

NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY METROPOLITAN PLANNING ORGANIZATION:

1. That the Indian River County Metropolitan Planning Organization recommends that the Commission for the Transportation Disadvantaged reappoint the Senior Resource Association as the Community Transportation Coordinator for Indian River County.

THIS RESOLUTION was moved for adoption by _____, and the motion was seconded by _____, and, upon being put to a vote, the vote was as follows:

Susan Adams, Indian River County	_____
Ed Dodd, City of Sebastian	_____
Joseph Flescher, Indian River County	_____
Shawn Frost, School District of Indian River County	_____
Dick Haverland, Town of Indian River Shores	_____

Laura Moss, City of Vero Beach
Bob McPartlan, City of Sebastian
Peter D. O'Bryan, Indian River County
Sara Savage, City of Fellsmere
Bob Solari, Indian River County
Lange Sykes, City of Vero Beach
Tim Zorc, Indian River County

The Chairman thereupon declared the resolution duly passed and adopted this 13th day of June, 2018.

INDIAN RIVER COUNTY
METROPOLITAN PLANNING
ORGANIZATION

Mayor Bob McPartlan, Chairman

ATTEST:

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

William K. DeBaal
DEPUTY COUNTY ATTORNEY

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

FROM: Phillip J. Matson, AICP
MPO Staff Director

DATE: June 6, 2018

SUBJECT: **Request to Adopt a New MPO Agreement with FDOT Governing the Expenditure of Federal Highway Planning (PL) Funds**

It is requested that the information presented herein be given formal consideration by the Indian River County Metropolitan Planning Organization (MPO) at its meeting of June 13, 2018.

DESCRIPTION, CONDITIONS, AND ANALYSIS

In 1993, the MPO, as required by federal and state statutes, entered into a Joint Participation Agreement (JPA) with FDOT for the expenditure of Federal Highway Administration - Planning (PL) Funds. The use of PL funds is restricted to transportation planning activities such as MPO administration and Long Range Plan development. In Indian River County, PL funds are used to pay for nearly all MPO and Transportation Planning activities.

In 2016, FDOT requested that all MPOs comply with a number of changes to the PL fund allocation and reimbursement process recommended by the state Division of Financial Services (DFS). Those changes included a streamlined invoice review; the establishment of performance targets and milestones for MPOs; and a request that a new MPO agreement of 2-year duration be adopted *at the same time* as each new UPWP. The first 2-year PL Fund Agreement was adopted by the MPO in 2016 and expires on June 30, 2018. In order for the MPO to continue to receive Federal Highway Planning (PL) funds, it must adopt the attached PL fund agreement at this time.

The attached agreement was developed by FDOT and is virtually unchanged from the MPO's existing 2-year agreement. It has been reviewed by the County Attorney, MPOAC Attorney, and County and MPO Staff.

RECOMMENDATION

Staff recommends that the MPO consider the new MPO agreement (Attachment 1) and authorize the Chairman to execute the agreement.

ATTACHMENTS

Attachment 1. Joint Participation Agreement (JPA) for the expenditure of Federal Highway Planning (PL) funds

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

THROUGH: Phillip J. Matson, AICP
MPO Staff Director

FROM: Brian Freeman, AICP
Senior Planner

DATE: June 6, 2018

SUBJECT: Consideration of the Fiscal Year 2018/19 – 2022/23 Transportation Improvement Program (TIP)

It is requested that the information presented herein be given formal consideration by the Metropolitan Planning Organization meeting of June 13, 2018.

SUMMARY

The proposed Transportation Improvement Program for FY 2018/19 – 2022/23 lists all state and federally funded transportation improvement projects programmed for Indian River County over the TIP's five-year period. The attached TIP is based on FDOT's FY 2018/19 – 2022/23 Tentative Work Program which was developed using the MPO's priorities for highway, transportation alternatives, congestion management process, aviation, transit, and turnpike projects. Staff recommends that the MPO review the TIP, provide staff with any comments, and approve the TIP.

DESCRIPTION AND CONDITIONS

Florida Statutes and the Code of Federal Regulations (CFR) require all MPOs in Florida to develop a Transportation Improvement Program annually in coordination with the Florida Department of Transportation (FDOT) and local transit operators. In Indian River County, the TIP needs to be approved by the MPO and must be compatible with FDOT's work program in order to be included in the State Transportation Improvement Program (STIP). Approval of the STIP by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA)

enables the MPO to receive federal funding for implementation of transportation projects. This year, the MPO must submit the approved TIP to FDOT by July 15, 2018.

By definition, a TIP for a Metropolitan Planning Area (MPA) is a staged, multiyear, intermodal program of transportation improvements that are consistent with the MPO's Long Range Transportation Plan. The TIP lists all the federally funded and locally funded transportation projects for the next five fiscal years. The purpose of the TIP is to implement the MPO's Long Range Transportation Plan. Included in the TIP are projects for roads, bikepaths/sidewalks, public transportation, enhancements, multimodal facilities, bridges, and airports.

The Indian River County MPO's FY 2018/19 – 2022/23 TIP development process began in May 2017 when MPO staff met with local government and FDOT officials to discuss the priority process. In June 2017, the MPO developed its lists of highway, transportation alternatives, congestion management process (CMP), aviation, and transit priority projects. Subsequently, the MPO Board approved the priority lists and submitted them to FDOT. Those MPO priorities were then used by FDOT to develop its draft tentative five-year work program, which the MPO and its advisory committees reviewed in October 2017.

In March 2018, FDOT provided its tentative five-year work program to MPO staff for use in developing the attached TIP. Since FDOT coordinated with the MPO in preparing its tentative five-year work program, that work program reflects the MPO's previously identified highway, enhancement, CMP, aviation, and transit priority projects. Also included in the TIP, for informational purposes, are locally funded transportation improvements. The locally funded projects are based on the latest Indian River County capital improvements program, which was adopted on December 5, 2017.

ANALYSIS

The MPO's FY 2018/19 – 2022/23 TIP, which is attached to this staff report (Attachment 1), includes an introduction to the various federal requirements of the TIP, as well as a listing of specific local, state and federally funded transportation improvement projects programmed for the next five years in the MPO area. As is required by state and federal regulations, the TIP contains all state and federally-funded projects programmed for FY 2018/19 – 2022/23. While not a required component of the TIP, the TIP also contains locally funded projects that are identified in the County's approved five-year capital improvements program for FY 2018/19 – 2022/23.

Beginning with the 2012 TIP, the MPO authorized staff to participate in an FDOT effort to automate the development of the TIP and standardize TIP formats throughout the District. As a result, the attached TIP was developed using software provided by the consulting firm Data Transfer Solutions (DTS) of Orlando, Florida.

FDOT has consistently been able to advance a number of MPO priorities through the TIP process. Priority projects that received funding included:

- *New interchange at I-95 and Oslo Road.* An Interchange Justification Report (IJR) has been approved by FHWA for the new I-95/Oslo Road interchange, and the project's design is underway. Right-of-Way acquisition is programmed for FY 2018/19, with construction fully funded in the SIS Cost Feasible Plan. **[#1 Priority for Highway Projects - SIS]**
- *Widening of CR 510 from CR 512 to 58th Avenue.* This segment of CR 510 is to be widened to four lanes. The project's PD&E (project development and environmental) phase is complete and awaiting acceptance by the Federal Highway Administration. For the eastern segment (82nd Avenue to 58th Avenue), preliminary engineering is scheduled for FY 2017/18 and right-of-way acquisition is programmed for FY 2019/20 and 2020/21. For the western segment (CR 512 to 82nd Avenue), preliminary engineering is scheduled for FY 2018/19 and right-of-way acquisition is programmed for FY 2020/21 and 2021/22. FDOT will begin reserving funds for construction in FY 2021/22. **[#1 Priority for Highway Projects - Other]**
- *Widening of CR 510 from 58th Avenue to US 1.* This segment of CR 510 will be widened to four lanes following the widening of CR 510 to the west. The PD&E phase is programmed for FY 2021/22. **[#2 Priority for Highway Projects - Other]**
- *Widening of Oslo Road from 58th Avenue to I-95.* This segment of Oslo Road is to be widened to four lanes. Right-of-Way acquisition is programmed for FY 2018/19, with construction to occur later. **[#3 Priority for Highway Projects - Other]**
- *Widening of US 1 from 53rd Street to CR 510.* This segment of US 1 is to be widened to six lanes. The project's design is underway, with right-of-way acquisition programmed to begin in FY 2021/22. **[#4 Priority for Highway Projects - Other]**
- *Construction of 82nd Avenue from 69th Street to CR 510.* 82nd Avenue is to be constructed as a two-lane paved road from 69th St. to CR 510. Right-of-Way acquisition is programmed for FY 2018/19 through 2019/20, with construction to occur later. **[#5 Priority for Highway Projects - Other]**
- *Paving of 82nd Avenue from 26th Street to 69th Street.* 82nd Avenue is to be constructed as a two-lane paved road from 26th St. to 69th St. Currently, this segment of 82nd Avenue is surfaced with asphalt millings. There are no Design, ROW, or Construction funds in the TIP for this project. **[#6 Priority for Highway Projects - Other]**
- *Aviation Boulevard at US 1, Intersection Improvement* – The intersection of Aviation Boulevard and US 1 is identified as a project to be implemented in 2026-2030 on the MPO's Adopted 2040 Long Range Transportation plan – Cost Feasible Plan. The intersection is currently failing or nearly failing during peak periods and in peak directions. PD&E funds are programmed beginning in 2021. **[#7 Priority for Highway Projects - Other]**

- *Widening of 66th Avenue from 49th Street to 81st Street.* This segment of 66th Avenue is to be widened to four lanes. This project is being managed by the County with funding assistance from FDOT. Approximately \$4,000,000 in FDOT funding assistance is programmed through the Transportation Regional Incentive Program (TRIP) for FY 2018/19 and 2019/20. TRIP is funded by documentary stamp revenues. ***[#1 Priority for Highway Projects - Regional]***

FDOT was able to accommodate a large number of miscellaneous maintenance and capacity projects throughout the County. For example, FDOT has programmed \$510,000 in FY 2019/20 for intersection improvements at SR A1A at the 17th Street Causeway, the MPO's top Congestion Mitigation Program (CMP) priority.

As required by state and federal law, the TIP is consistent with all local and regional comprehensive plans. It is FDOT's position that, due to limited flexibility in the reallocation of committed funds and project schedules, the MPO has limited discretion in revising the TIP. It is important, however, to note that federal and state funds cannot be released for the projects contained in the TIP until the TIP is approved by the MPO.

On June 5, 2018, the TAC and CAC met jointly to consider the FY 2018/19 – 2022/23 TIP. After discussing the TIP, the TAC and CAC both recommended that the MPO approve the TIP.

RECOMMENDATION

Staff recommends that the MPO review the TIP, provide staff with any comments, and approve the TIP.

ATTACHMENTS

1. Indian River County MPO FY 2018/19 – 2022/23 TIP

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

FROM: Phillip J. Matson, AICP
MPO Staff Director

DATE: June 6, 2018

SUBJECT: **Consideration of Transit Development Plan (TDP) Major Update Draft Final Report and Presentation**

It is requested that the information presented herein be given formal consideration at the Metropolitan Planning Organization (MPO) meeting of June 13, 2018.

SUMMARY

According to state and federal regulations, the Indian River County MPO must prepare and adopt a Major Update of its Transit Development Plan (TDP) in September of 2018. In February, MPO Staff and the MPO's TDP Consultant, Tindale-Oliver and Associates, provided the MPO and its Advisory Committees with an update on the project with a discussion of performance comparisons and a poll of the board of member priorities. Since February, Tindale-Oliver has developed a number of other plan components including a set of preferred transit alternatives to help the system manage escalating ADA paratransit costs and have incorporated those into a TDP Draft Final Report. Staff recommends that the MPO review the attached TDP draft final report, provide staff with any comments on the report, and approve the report.

DESCRIPTION AND CONDITIONS

According to state and federal regulations, the Indian River County MPO must prepare and adopt a Major Update of its Transit Development Plan (TDP) in September of 2018. The TDP includes a comprehensive review of the management and operations of the transit system which culminates in a ten year plan of service and capital improvements to the transit system. Adoption of a TDP is a condition of receiving state Public Transit Block Grant (PTBG) funding. In

2017, the MPO issued a Notice to Proceed (NTP) to its General Planning Consultant, Tindale-Oliver and Associates, to initiate plan development. Then, MPO staff and its consultants proceeded to collect data, initiate public involvement activities, conduct peer assessments, analyze socio-economic data projections, and coordinate with FDOT and a number of public agencies.

In February of 2018, MPO Staff and Tindale-Oliver presented a project status report to the MPO and its advisory committees. That status report included an assessment of transit demand and transit ridership/mobility needs; the results of a ridership survey; a summary of public involvement activities completed to date; and a preliminary list of transit alternatives. Since February, the consultants have engaged in a number of other activities, including briefing the MPO Board on a preliminary set of strategies for incorporation into the draft plan; completing a transit Level of Service Assessment; completing a ten year capital and operating needs plan; and calibrating the TBEST transit model for Indian River County. Using those inputs, the consultants have developed the attached Draft Final Report.

ANALYSIS

Since the inception of Indian River County's fixed-route transit system, the total number of annual passenger trips provided by the system has grown substantially and now exceeds 1,300,000 trips/year. A major reason for the increase in ridership has been the addition of new routes and service improvements identified in the 2008 and 2013 Transit Development Plans. According to the consultant, transit service in Indian River County is provided in an efficient manner when compared to a peer group of similar transit agencies, and system ridership per hour is 33% above the statewide average and rivals major metropolitan area ridership.

The consultant has proposed a series of alternatives to meet the system's greatest challenge, which is maintaining existing service levels in light of a sudden and unforeseen increase in the cost of providing ADA complementary paratransit services. Demand for these services, which are required as part of the County's federal grant agreements, have risen tenfold in 4 years. This development is in part a function of the County's demographics, which are weighted heavily toward seniors and disabled persons, and is made more costly in Indian River County by the expansive service coverage of the fixed route system. Proposed cost reduction alternatives include revisiting ADA eligibility policies; eliminating mid-day service on the least productive routes; converting low ridership routes to flexible routes; and eliminating low-ridership segments of some routes.

The report also contains operational improvements which may be applicable in the future in an intermediate- to long-range timeframe. Those improvements include extending weekday operating hours from 7:00pm to 9:00 pm; increasing Saturday hours; and providing service on Sundays.

On June 5, 2018, the TAC and CAC met jointly and considered the TDP draft report. After discussing the TDP draft report, the TAC and CAC recommended that the MPO approve the draft report.

RECOMMENDATION

Staff recommends that the MPO review the attached TDP draft final report, provide staff with any comments on the report, and approve the report.

ATTACHMENTS

1. Transit Development Plan – Major Update Draft Final Report

INDIAN RIVER COUNTY, FLORIDA

M E M O R A N D U M

TO: Members of the Indian River County Metropolitan Planning Organization (MPO)

THROUGH: Stan Boling, AICP
Community Development Director

FROM: Phillip J. Matson, AICP
MPO Staff Director

DATE: June 6, 2018

SUBJECT: **Presentation of the FDOT Strategic Intermodal System 2045 Cost Feasible Plan**

It is requested that the information presented herein be given formal consideration at the MPO meeting of June 13, 2018.

DESCRIPTION AND CONDITIONS

Florida's Strategic Intermodal System (SIS), established by Florida statute in 2003, is a statewide network of high priority transportation facilities including airports, highways, railroads, seaports, spaceports, and transit. According to FDOT, SIS facilities are the "workhorses" of the state's transportation system, accounting for a dominant share of people and freight movement to, from, and within the state.

The Florida Department of Transportation (FDOT) plans for the SIS by coordinating with MPOs and other partners. In the past, the Indian River County MPO has coordinated extensively with FDOT to ensure that Oslo Road and the Oslo Road Interchange projects are funded in the 2040 SIS Plan.

The SIS Cost Feasible Plan follows the Multimodal Unfunded Needs Plan (MMUNP) presented to the MPO in April of 2017. It identifies capacity projects needed on the SIS. At the June 13, 2018 MPO meeting, FDOT will review projects in District Four that are being included in the SIS 2045 Cost Feasible plan.

RECOMMENDATION

This is an informational item. No action is necessary.