

AFFIDAVIT OF EXEMPTION (AOE) APPLICATION

PROJECT NAME (PRINT): _____

Pre-application conference project name & number: _____

Computer assigned project #: _____ Plan #: AOE-_____

OWNER: (PLEASE PRINT)

AGENT (PLEASE PRINT)

NAME

NAME

ADDRESS

ADDRESS

CITY, STATE, ZIP

CITY, STATE, ZIP

PHONE NUMBER

PHONE NUMBER

EMAIL ADDRESS

EMAIL ADDRESS

CONTACT PERSON

CONTACT PERSON

SIGNATURE OF OWNER OR AGENT
(if agent signs, a letter of authorization from property owner is required)

PROJECT ENGINEER: (PLEASE PRINT)

PROJECT SURVEYOR: (PLEASE PRINT)

NAME

NAME

ADDRESS

ADDRESS

CITY, STATE, ZIP

CITY, STATE, ZIP

PHONE NUMBER

PHONE NUMBER

EMAIL ADDRESS

EMAIL ADDRESS

CONTACT PERSON

CONTACT PERSON

SITE TAX ID#S: _____

PROJECT USE: _____

IS ALL OR A PORTION OF THE PROJECT IN AN "ENVIRONMENTALLY SENSITIVE" AREA AS ADDRESSED IN THE PROJECT PRE-APPLICATION CONFERENCE? YES _____ NO _____

- ZONING: _____ FLUE: _____
- TOTAL (GROSS) ACREAGE OF PARCEL: _____
- AREA OF DEVELOPMENT (NET) ACREAGE: _____
- TOTAL NUMBER OF LOTS: _____ DENSITY (UNITS PER ACRE): _____

**AFFIDAVIT OF EXEMPTION [913.06(5)]
APPLICATION SUBMISSION CHECKLIST**

The following items are required with submittal unless otherwise advised by the assigned project planner:

1. Written response to pre-application staff comments [must restate staff comments] _____
2. \$2,200.00 Application Fee _____
(\$550 re-review fee with each resubmittal after 2nd resubmittal)
3. Completed Affidavit of Exemption (AOE) Application _____
*Note: If a right-of-way is to be created for lot frontage, then a separate preliminary plat application and fee must also be submitted
4. Ten (10) 24" x 36" paper version of recordable map _____
(showing lots, easements, and dedication language)
5. Ten (10) Copies of the project layout (24" X 36" format) _____
6. Three (3) Signed & Sealed Site Surveys _____
7. Two (2) aerials with project overlay, showing surrounding 200 feet _____
8. One (1) copy of the Owner's Deed _____
9. Letter of Authorization from Owner if owner has not signed application _____