

**Indian River County Public Works
 Surveying and Mapping Section - Development Review
 FINAL PLAT CHECKLIST / COMMENTS
 Authority: Chapter 177, Part 1, F. S.,
 Indian River County Subdivision Ordinance
 Chapter 913 Subdivisions and Plats
 12/27/2017**

Plat Name:
 Subdivision No:
 Surveyor of Record:
 Company:
 Telephone No.:
 Review Date:

Surveyors Statement:

I have reviewed the above plat and find it meets the requirements of Indian River County Chapter 913, and Florida Statutes, Chapter 177, Part 1.

Seal

Surveyor of Record Signature: _____

Date: _____

County use only		Surveyor's entry line for key codes	<p>Key Codes: C = Compliance NC= Non-Compliance NA= Not Applicable UTD= Unable to Determine Note that some of the descriptions contained herein may be an abbreviated version of the actual language contained in Chapter 177 FS, and Chapter 913, Indian River County. The signing Surveyor shall rely on the actual language of Chapter 177 FS and Chapter 913 in preparing the plat.</p>
<input type="checkbox"/>	177.041(1)	<input type="checkbox"/>	<p>Boundary survey and title opinion or property information report required.—Every plat or replat of a subdivision submitted to the approving agency of the local governing body must be accompanied by:</p> <p>(1) A boundary survey of the platted lands. However, a new boundary survey for a replat is required only when the replat affects any boundary of the previously platted property or when improvements which may affect the boundary of the previously platted property have been made on the lands to be replatted. The boundary survey must be performed and prepared under the responsible direction and supervision of a professional surveyor and mapper preceding the initial submittal of the plat to the local governing body. This subsection does not restrict a legal entity from employing one professional surveyor and mapper to perform and prepare the boundary survey and another professional surveyor and mapper to prepare the plat.</p>
<input type="checkbox"/>	177.041(2)	<input type="checkbox"/>	<p>(2) A title opinion of an attorney at law licensed in Florida or a property information report showing that record title to the land as described and shown on the plat is in the name of the person, persons, corporation, or entity executing the dedication. The title opinion or property information report must also show all mortgages not satisfied or released of record nor otherwise terminated by law. <u>NOTE: Indian River County will only accept a Title Opinion. A Property Information report will not be accepted.</u></p>

<input type="checkbox"/>	177.051(1) 913.0796(D)(2)	<input type="checkbox"/>	<p>Name and replat of subdivision.—(1) Every subdivision shall be given a name by which it shall be legally known. For the purpose of this section, that name is the “primary name.” The primary name shall not be the same or in any way so similar to any name appearing on any recorded plat in the same county as to confuse the records or to mislead the public as to the identity of the subdivision, except when the subdivision is further divided as an additional unit or section by the same developer or the developer’s successors in title. In that case, the additional unit, section, or phase shall be given the primary name followed by the unit, section, or phase number. <u>Words such as “the,” “replat,” or “a” may not be used as the first word of the primary name.</u> Every subdivision’s name shall have legible lettering of the same size and type, including the words “section,” “unit,” or “phase.” If the word “replat” is not part of the primary name, then it may be of a different size and type. The primary name of the subdivision shall be shown in the dedication and shall coincide exactly with the subdivision name.</p>
<input type="checkbox"/>	177.051(2)	<input type="checkbox"/>	<p>(2) Any change in a plat, except as provided in s. 177.141, shall be labeled a “replat,” and a replat must conform with this part. After the effective date of this act, the terms “amended plat,” “revised plat,” “corrected plat,” and “resubdivision” may not be used to describe the process by which a plat is changed.</p>
<input type="checkbox"/>	177.061	<input type="checkbox"/>	<p>Qualification and statement required.—Every plat offered for recording pursuant to the provisions of this part must be prepared by a professional surveyor and mapper. The plat must be signed and sealed by that professional surveyor and mapper, who must state on the plat that the plat was prepared under his or her direction and supervision and that the plat complies with all of the survey requirements of this part. Every plat must also contain the printed name and registration number of the professional surveyor and mapper directly below the statement required by this section, along with the printed name, address, and certificate of authorization number of the legal entity, if any. A professional surveyor and mapper practicing independently of a legal entity must include his or her address.</p>
<input type="checkbox"/>	177.071(1) (a)(b)(c)	<input type="checkbox"/>	<p>Approval of plat by governing bodies.—</p> <p>(1) Before a plat is offered for recording, it must be approved by the appropriate governing body, and evidence of such approval must be placed on the plat. If not approved, the governing body must return the plat to the professional surveyor and mapper or the legal entity offering the plat for recordation. For the purposes of this part:</p> <p>(a) When the plat to be submitted for approval is located wholly within the boundaries of a municipality, the governing body of the municipality has exclusive jurisdiction to approve the plat.</p> <p>(b) When a plat lies wholly within the unincorporated areas of a county, the governing body of the county has exclusive jurisdiction to approve the plat.</p> <p>(c) When a plat lies within the boundaries of more than one governing body, two plats must be prepared and each governing body has exclusive jurisdiction to approve the plat within its boundaries, unless the governing bodies having said jurisdiction agree that one plat is mutually acceptable.</p>
<input type="checkbox"/>	177.071(2)	<input type="checkbox"/>	<p>(2) Any provision in a county charter, or in an ordinance of any charter county or consolidated government chartered under s. 6(e), Art. VIII of the State Constitution, which provision is inconsistent with anything contained in this section shall prevail in such charter county or consolidated government to the extent of any such inconsistency.</p>

<input type="checkbox"/>	177.081(1)	<input type="checkbox"/>	<p>Dedication and approval.—</p> <p>(1) Prior to approval by the appropriate governing body, the plat shall be reviewed for conformity to this chapter by a professional surveyor and mapper either employed by or under contract to the local governing body, the costs of which shall be borne by the legal entity offering the plat for recordation, and evidence of such review must be placed on such plat.</p>
<input type="checkbox"/>	177.081(2)	<input type="checkbox"/>	<p>(2) Every plat of a subdivision filed for record must contain a dedication by the owner or owners of record. The dedication must be executed by all persons, corporations, or entities whose signature would be required to convey record fee simple title to the lands being dedicated in the same manner in which deeds are required to be executed. All mortgagees having a record interest in the lands subdivided shall execute, in the same manner in which deeds are required to be executed, either the dedication contained on the plat or a separate instrument joining in and ratifying the plat and all dedications and reservations thereon.</p>
<input type="checkbox"/>	177.081(3)	<input type="checkbox"/>	<p>(3) When a tract or parcel of land has been subdivided and a plat thereof bearing the dedication executed by the owners of record and mortgagees having a record interest in the lands subdivided, and when the approval of the governing body has been secured and recorded in compliance with this part, all streets, alleys, easements, rights-of-way, and public areas shown on such plat, unless otherwise stated, shall be deemed to have been dedicated to the public for the uses and purposes thereon stated. However, nothing herein shall be construed as creating an obligation upon any governing body to perform any act of construction or maintenance within such dedicated areas except when the obligation is voluntarily assumed by the governing body.</p>
<input type="checkbox"/>	177.091(1)	<input type="checkbox"/>	<p>Plats made for recording.—Every plat of a subdivision offered for recording shall conform to the following:</p> <p>(1) It must be:</p> <p>(a) An original drawing made with black permanent drawing ink; or</p> <p>(b) A nonadhered scaled print on a stable base film made by photographic processes from a film scribing tested for residual hypo testing solution to assure permanency.</p>
<input type="checkbox"/>	177.091(2)	<input type="checkbox"/>	<p>(2) The size of each sheet shall be determined by the local governing body and shall be drawn with a marginal line, or printed when permitted by local ordinance, completely around each sheet and placed so as to leave at least a 1/2-inch margin on each of three sides and a 3-inch margin on the left side of the plat for binding purposes.</p>
<input type="checkbox"/>	177.091(3) 913.07(6)(D)(8)	<input type="checkbox"/>	<p>(3) When more than one sheet must be used to accurately portray the lands subdivided, an index or key map must be included and each sheet must show the particular number of that sheet and the total number of sheets included, as well as clearly labeled matchlines to show where other sheets match or adjoin.</p>
<input type="checkbox"/>	177.091(4) 913.07(6)(D)(7)	<input type="checkbox"/>	<p>(4) In all cases, the letter size and scale used shall be of sufficient size to show all detail. The scale shall be both stated and graphically illustrated by a graphic scale drawn on every sheet showing any portion of the lands subdivided.</p>
<input type="checkbox"/>	177.091(5)	<input type="checkbox"/>	<p>(5) The name of the plat shall be shown in bold legible letters, as stated in s. 177.051. The name of the subdivision shall be shown on each sheet included. The name of the professional surveyor and mapper or legal entity, along with the street and mailing address, must be shown on each sheet included.</p>
<input type="checkbox"/>	177.091(6) 913.07(6)(D)(6)	<input type="checkbox"/>	<p>(6) A prominent “north arrow” shall be drawn on every sheet included showing any portion of the lands subdivided. The bearing or azimuth reference shall be clearly stated on the face of the plat in the notes or legend, and, in all cases, the bearings used shall be referenced to some well established and monumented line.</p>

<input type="checkbox"/>	177.091(7)	<input type="checkbox"/>	(7) Permanent reference monuments must be placed at each corner or change in direction on the boundary of the lands being platted and may not be more than 1,400 feet apart. Where such corners are in an inaccessible place, "P.R.M.s" shall be set on a nearby offset within the boundary of the plat and such offset shall be so noted on the plat. Where corners are found to coincide with a previously set "P.R.M.," the Florida registration number of the professional surveyor and mapper in responsible charge or the certificate of authorization number of the legal entity on the previously set "P.R.M." shall be shown on the new plat or, if unnumbered, shall so state. <u>Permanent reference monuments shall be set before the recording of the plat.</u> The "P.R.M.s" shall be shown on the plat by an appropriate symbol or designation.
<input type="checkbox"/>	177.091(8)	<input type="checkbox"/>	(8) Permanent control points shall be set on the centerline of the right-of-way at the intersection and terminus of all streets, at each change of direction, and no more than 1,000 feet apart. Such "P.C.P.s" shall be shown on the plat by an appropriate symbol or designation. <u>In those counties or municipalities that do not require subdivision improvements and do not accept bonds or escrow accounts to construct improvements, "P.C.P.s" may be set prior to the recording of the plat and must be set within 1 year of the date the plat was recorded. In the counties or municipalities that require subdivision improvements and have the means of insuring the construction of said improvements, such as bonding requirements, "P.C.P.s" must be set prior to the expiration of the bond or other surety.</u> If the professional surveyor and mapper or legal entity of record is no longer in practice or is not available due to relocation, or when the contractual relationship between the subdivider and professional surveyor and mapper or legal entity has been terminated, the subdivider shall contract with a professional surveyor and mapper or legal entity in good standing to place the "P.C.P.s" within the time allotted.
<input type="checkbox"/>	177.091(9)	<input type="checkbox"/>	(9) Monuments shall be set at all lot corners, points of intersection, and changes of direction of lines within the subdivision which do not require a "P.R.M." or a "P.C.P."; however, a monument need not be set if a monument already exists at such corner, point, or change of direction or when a monument cannot be set due to a physical obstruction. <u>In those counties or municipalities that do not require subdivision improvements and do not accept bonds or escrow accounts to construct improvements, monuments may be set prior to the recording of the plat and must be set at the lot corners before the transfer of the lot. In those counties or municipalities that require subdivision improvements and have the means of ensuring the construction of those improvements, such as bonding requirements, monuments shall be set prior to the expiration of the bond or other surety.</u> If the professional surveyor and mapper or legal entity of record is no longer in practice or is not available due to relocation, or when the contractual relationship between the subdivider and professional surveyor and mapper or legal entity has been terminated, the subdivider shall contract with a professional surveyor and mapper or legal entity in good standing who shall be allowed to place the monuments within the time allotted.
<input type="checkbox"/>	177.091(10) 913.07(6)(D)(3)	<input type="checkbox"/>	(10) The section, township, and range shall appear immediately under the name of the plat on each sheet included, along with the name of the city, town, village, county, and state in which the land being platted is situated.
<input type="checkbox"/>	177.091(11) 913.07(6)(D)(4)	<input type="checkbox"/>	(11) Each plat shall show a description of the lands subdivided, and the description shall be the same in the title certification. The description must be so complete that from it, without reference to the plat, the starting point and boundary can be determined.
<input type="checkbox"/>	177.091(12)	<input type="checkbox"/>	(12) The dedications and approvals required by ss. 177.071 and 177.081 must be shown.
<input type="checkbox"/>	177.091(13)	<input type="checkbox"/>	(13) The circuit court clerk's certificate and the professional surveyor and mapper's seal and statement required by s. 177.061 shall be shown.

<input type="checkbox"/>	177.091(14)	<input type="checkbox"/>	(14) All section lines and quarter section lines occurring within the subdivision shall be indicated by lines drawn upon the map or plat, with appropriate words and figures. If the description is by metes and bounds, all information called for, such as the point of commencement, course bearings and distances, and the point of beginning, shall be indicated. If the platted lands are in a land grant or are not included in the subdivision of government surveys, then the boundaries are to be defined by metes and bounds and courses.
<input type="checkbox"/>	177.091(15) 913.07(6)(D)(18) 913.07(6)(D)(19)	<input type="checkbox"/>	15) Location, width, and names of all streets, waterways, or other rights-of-way shall be shown, as applicable.
<input type="checkbox"/>	177.091(16)	<input type="checkbox"/>	(16) Location and width of proposed easements and existing easements identified in the title opinion or property information report required by s. 177.041(2) must be shown on the plat or in the notes or legend, and their intended use shall be clearly stated. <u>Where easements are not coincident with property lines, they must be labeled with bearings and distances and tied to the principal lot, tract, or right-of-way.</u>
<input type="checkbox"/>	177.091(17) 913.07(6)(D)(12)	<input type="checkbox"/>	(17) All contiguous properties shall be identified by subdivision title, plat book, and page, or, if unplatted, land shall be so designated. If the subdivision platted is a part or the whole of a previously recorded subdivision, sufficient ties shall be shown to controlling lines appearing on the earlier plat to permit an overlay to be made; the fact of its being a replat shall be stated as a subtitle under the name of the plat on each sheet included. The subtitle must state the name of the subdivision being replatted and the appropriate recording reference.
<input type="checkbox"/>	177.091(18) 913.07(6)(D)(17)	<input type="checkbox"/>	18) All lots shall be numbered either by progressive numbers or, if in blocks, progressively numbered in each block, and the blocks progressively numbered or lettered, except that blocks in numbered additions bearing the same name may be numbered consecutively throughout the several additions.
<input type="checkbox"/>	177.091(19) 913.07(6)(D)(16)	<input type="checkbox"/>	19) Sufficient survey data shall be shown to positively describe the bounds of every lot, block, street easement, and all other areas shown on the plat. When any lot or portion of the subdivision is bounded by an irregular line, the major portion of that lot or subdivision shall be enclosed by a witness line showing complete data, with distances along all lines extended beyond the enclosure to the irregular boundary shown with as much certainty as can be determined or as "more or less," if variable. Lot, block, street, and all other dimensions except to irregular boundaries, shall be shown to a minimum of hundredths of feet. All measurements shall refer to horizontal plane and in accordance with the definition of the U.S. Survey foot or meter adopted by the National Institute of Standards and Technology. All measurements shall use the $39.37 \div 12 = 3.28083333333$ equation for conversion from a U.S. foot to meters.
<input type="checkbox"/>	177.091(20)	<input type="checkbox"/>	(20) Curvilinear lot lines shall show the radii, arc distances, and central angles. Radial lines will be so designated. Direction of non radial lines shall be indicated.
<input type="checkbox"/>	177.091(21)	<input type="checkbox"/>	(21) Sufficient angles, bearings, or azimuth to show direction of all lines shall be shown, and all bearings, angles, or azimuth shall be shown to the nearest second of arc.
<input type="checkbox"/>	177.091(22)	<input type="checkbox"/>	(22) The centerlines of all streets shall be shown as follows: non curved lines: distances together with either angles, bearings, or azimuths; curved lines: arc distances, central angles, and radii, together with chord and chord bearing or azimuths.
<input type="checkbox"/>	177.091(23)	<input type="checkbox"/>	(23) Park and recreation parcels as applicable shall be so designated.
<input type="checkbox"/>	177.091(24)	<input type="checkbox"/>	(24) All interior excepted parcels as described in the description of the lands being subdivided shall be clearly indicated and labeled "Not a part of this plat."
<input type="checkbox"/>	177.091(25)	<input type="checkbox"/>	(25) The purpose of all areas dedicated must be clearly indicated or stated on the plat.

<input type="checkbox"/>	177.091(26)	<input type="checkbox"/>	<u>26) When it is not possible to show line or curve data information on the map, a tabular form may be used. The tabular data must appear on the sheet to which it applies.</u>
<input type="checkbox"/>	177.091(27)	<input type="checkbox"/>	(27) The plat shall include in a prominent place the following statements: "NOTICE: This plat, as recorded in its graphic form, is the official depiction of the subdivided lands described herein and will in no circumstances be supplanted in authority by any other graphic or digital form of the plat. There may be additional restrictions that are not recorded on this plat that may be found in the public records of this county."
<input type="checkbox"/>	177.091(28)	<input type="checkbox"/>	(28) All platted utility easements shall provide that such easements shall also be easements for the construction, installation, maintenance, and operation of cable television services; provided, however, no such construction, installation, maintenance, and operation of cable television services shall interfere with the facilities and services of an electric, telephone, gas, or other public utility. In the event a cable television company damages the facilities of a public utility, it shall be solely responsible for the damages. This section shall not apply to those private easements granted to or obtained by a particular electric, telephone, gas, or other public utility. Such construction, installation, maintenance, and operation shall comply with the National Electrical Safety Code as adopted by the Florida Public Service Commission.
<input type="checkbox"/>	177.091(29)	<input type="checkbox"/>	(29) A legend of all symbols and abbreviations shall be shown.
			ADDITIONAL CHAPTER 913
<input type="checkbox"/>	913.07(6)(D)(1)	<input type="checkbox"/>	Title Block
<input type="checkbox"/>	913.07(6)(D)(5)	<input type="checkbox"/>	Subdivision Name - for planned developments, plat name shall contain the wording "P.D."
<input type="checkbox"/>	913.07(6)(D)(9)	<input type="checkbox"/>	Point of Beginning illustrated with letters "P.O.B." in bold, when necessary.
<input type="checkbox"/>	913.07(6)(D)(10) (a), (b) & (c)	<input type="checkbox"/>	<p>(a) Initial point in legal description tied to nearest section/quarter section/government lot corner, and a second point shall be tied to a second government corner. Certification of corner record submitted to the County Surveyor and FDEP per FS 177.</p> <p>(b) Ties to at least two (2) Indian River County Horizontal Control network (IRCHCN) monuments shall be provided if any portion of the plat is within 1 mile of such monument....</p> <p>(c) Ties to Government corners and to IRCHCN monuments shall conform to FGCC Third order Class I standards and shall be certified on the face of the plat under the certificate of surveyor.</p>
<input type="checkbox"/>	913.07(6)(D)(11)	<input type="checkbox"/>	A location sketch showing the existing zoning and land use classification of the subject site and adjacent property.
<input type="checkbox"/>	913.07(6)(D)(13)	<input type="checkbox"/>	Boundary of the lands being subdivided shown as a heavy line.
<input type="checkbox"/>	913.07(6)(D)(14)	<input type="checkbox"/>	County or City limit line within or abutting the subdivided lands illustrated.
<input type="checkbox"/>	913.07(6)(D)(20)	<input type="checkbox"/>	"Not Included" parcels labeled as "not a part of this plat".
<input type="checkbox"/>	913.07(6)(D)(21)	<input type="checkbox"/>	Intended use of all reserved areas labeled on plat.
<input type="checkbox"/>	913.07(6)(D)(22)	<input type="checkbox"/>	All areas within plat boundaries labeled as either lots, rights-of-way or tracts. The use and maintenance responsibilities of all tracts shall be noted on the plat.

<input type="checkbox"/>	913.07(6)(D)(23)	<input type="checkbox"/>	All easement including limited access easements shall be graphically depicted and dimensioned.
<input type="checkbox"/>	913.07(6)(D)(24)	<input type="checkbox"/>	The following statements shall be stated on the plat in a prominent place: <ol style="list-style-type: none"> 1) Notice: No construction, trees or shrubs will be placed in easements without County approval. 2) Notice: There may be additional restrictions that are not recorded on this plat that may be found in the public records of this County. 3) Notice: Routine maintenance (e.g. mowing, etc.) of easements shall be the responsibility of the lot/property owner(s) and not Indian River County. 4) Notice: Property owners are prohibited from planting any Caribbean fruit fly and Asian Citrus psyllid (citrus greening) host plants as specified herein and are required to remove the same if any exists: Cattley Guava, Common Guava, Loquat, Rose Apple, Surinam Cherry, Orange Jasmine and Chinese Box Orange.
<input type="checkbox"/>	913.07(6)(D)(25)	<input type="checkbox"/>	3"x5" space in the upper right hand corner of each sheet with the following contained: PLAT BOOK: _____ PAGE: _____ CLERKS FILE NUMBER : _____
<input type="checkbox"/>	913.07(6)(d)(26)	<input type="checkbox"/>	No strips or parcels of land reserved by the owner unless it is of sufficient size to be of some particular use or service or is environmentally sensitive land.
<input type="checkbox"/>	913.07(6)(D)(27)	<input type="checkbox"/>	Boundary and final plat must not have a mathematical error of closure exceeding .01 foot.
<input type="checkbox"/>	913.07(6)(D)(28)	<input type="checkbox"/>	All subdivisions abutting the Atlantic Ocean shall provide a note on the final plat which states the individual or shared beach accesses, must comply with all standards of Chapter 932.
<input type="checkbox"/>	913.07(6)(D)(29)	<input type="checkbox"/>	Information required by applicable Chapter 971 regulations for either "subdivisions with special sideyards" projects or "small lot single-family subdivision" projects.
<input type="checkbox"/>	913.07(6)(E)(1)	<input type="checkbox"/>	All Covenants, restrictions or reservations placed by the Developer or required by the County shall appear on the final plat or be established by separate recorded document.....
<input type="checkbox"/>	913.07(6)(E)(2)	<input type="checkbox"/>	When the subdivision to be platted is not serviced by public potable water and/or wastewater collection systems the following statement, completed as appropriate, shall be listed on the final plat.....
<input type="checkbox"/>	913.07(6)(F)(1) (a) thru (f)	<input type="checkbox"/>	CERTIFICATE OF DEDICATION and ACKNOWLEDGEMENT _____ OPENING: CORPORATE OR INDIVIDUAL _____ a. Streets and right-of-ways: _____ b. Utility easements: _____ c. Drainage and storm water management easements: _____ d. Park and recreation areas: _____ e. Limited access easements: _____ f. Conservation Easements:

