

Common Errors Found in Health Care Facility Plan Reviews

1. **Fire Safety Plans must be updated annually.** For assistance, please contact: Sebastian Building Dept. at 388-8235 if the facility is located in the City of Sebastian and IRC Fire Prevention Bureau at 226-1880 for everyone else in the county.
2. **Make sure there is coordination between your plan and agreements.** If your plan states you have an agreement with XYZ, make sure the attached agreement is with XYZ.
3. **Evacuation agreements.** If your facility lies within an evacuation area, you must have a written agreement with a facility that does not lie within an evacuation area.
4. **Water.** You must have at least two gallons of water available per person per day for a minimum of three days; one of those gallons must be potable (drinkable) water. This water must be on hand, not to be delivered. You may use collapsible containers that you can fill at the onset of a storm. You may also count the water in hot water heaters as long as you isolate the heaters prior to losing water pressure. For the Non-potable water (for washing) you may use sinks, tubs or plastic tubs with plastic liners.
5. **Transportation.** You must address how you are going to get your residents to your host shelter and back to the home facility. Include copy of written agreement.
6. **Agreements.** The statute defines the agreements as having to be “current, signed agreements.” Even if your agreement is perpetual you need to review all agreements annually and indicate so by dating and initialing.
7. **Hurricane Evacuation Zone.** Call the Emergency Management office at 226-3852 for assistance.
8. **Flood Zone.** Contact the “Planner of the Day” in the Community Development Department at 567-8000, Ext. 1259 for assistance.
9. **Nuclear Power Plant.** Every facility located in Indian River County lies within the 50-mile Emergency Planning Zone of the St. Lucie Nuclear Power Plant.
10. **License.** Submit a copy of your updated AHCA license annually.
11. **Criteria Page Numbers.** Complete the criteria with the requested reference page numbers in the space provided (for first time submissions only).
12. **How will your facility receive warnings?** We receive warnings in Indian River County by monitoring the following:
 - a. The Weather Channel
 - b. Government Access Channel (Cable Channel 27)
 - c. Emergency Management Phone-In Weather Line (567-2129)
 - d. Radio - WSCF 91.9 FM
 - e. Website: www.irces.com and www.ircegov.com
 - f. NOAA Weather Radio
 - g. Sign up for IRC updates at www.alertindianriver.com (make sure you use your facility address because the system is geocoded)
 - h. Download the Emergency Management mobile app “Aware & Prepare Indian River” through Google Play or Apple Store.
13. **Evacuation Route Map.** Be sure to highlight both primary and secondary evacuation routes from your location to each host facility. Maps can be accessed and printed from many sites on the Internet, including:
www.maps.google.com; www.mapquest.com; www.maps.yahoo.com

For additional assistance, please contact:

Rachel Ivey, Emergency Management Planner
Indian River County
Department of Emergency Services/ Emergency Management Division

(772) 226-3852